

St Mary's University College

ACADEMIC REGISTRY OFFICE – HOURS OF OPENING

To enable the processing of admission decisions, Academic Registry staff will not be directly available for enquiries until Wednesday 21st August 2024 10.30am. Applicants are encouraged to check the College website for information relating to admissions www.smucb.ac.uk

If you wish to discuss course options or have urgent queries, a helpline is available from Thursday, 15th August (028 90268320) – 9.00 a.m. to 5.00 p.m.

Academic Registry Staff – Contact arrangements (028 90268320)

<u>Date</u>	<u>Opening arrangements</u>
Thursday 15 th August	No direct access to Academic Registry
Friday 16 th August	No direct access to Academic Registry
Monday 19 th August	No direct access to Academic Registry
Tuesday 20 th August	No direct access to Academic Registry
Wednesday 21 st August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Thursday 22 nd August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Friday 23 rd August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Monday 26 th August	Closed – Bank Holiday
Tuesday 27 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Wednesday 28 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Thursday 29 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Friday 30 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm

Normal opening hours apply from Monday, 2nd September between 9.00 a.m. and 5.00 p.m.