

St Mary's University College

ACADEMIC REGISTRY OFFICE – HOURS OF OPENING

To enable the processing of admission decisions, Academic Registry staff will not be directly available for enquiries until Wednesday 19th August 2026 10.30am. Applicants are encouraged to check the College website for information relating to admissions. www.smucb.ac.uk

If you wish to discuss course options or have urgent queries, a helpline is available from Thursday, 13th August 2026 (028 90268320) – 9.00 a.m. to 5.00 p.m.

Academic Registry Staff – Contact arrangements (028 90268320)

<u>Date</u>	<u>Opening arrangements</u>
Thursday 13 th August	No direct access to Academic Registry
Friday 14 th August	No direct access to Academic Registry
Monday 17 th August	No direct access to Academic Registry
Tuesday 18 th August	No direct access to Academic Registry
Wednesday 19 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Thursday 20 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Friday 21 st August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Monday 24 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Tuesday 25 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm

Wednesday 26 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Thursday 27 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm
Friday 28 th August	Telephone calls only. 10.30am – 12.30pm Telephone calls only. 2.00pm – 4.00pm

The College will be closed for Bank Holiday on Monday 31st August 2026. Normal opening hours apply from Tuesday 1st September between 9.00 a.m. and 5.00 p.m.